



## 2024 Humphreys County Catfish Capital of the World Catfish Festival Arts & Craft Vendor Terms & Conditions

**Booth Information:** Each booth is 12'x12'-\$50 (\$65 after 2/29/24) The booth fee is for space only. All vendors are required to bring their own tents, tables, chairs, etc. Applications must be submitted and approved by the festival committee. No refunds after 2/29/24. **No generators allowed. No electricity provided.**

The World Catfish Festival has the right to prohibit and/or evict (without refund or assumption of liability for lost sales or expenses) any presentation or person who is in any manner deemed offensive or unprofessional. Vendors must provide their own display (tables, tents etc.) and conform to the 12'x12' assigned space. The vendor will be held liable in the event that their display causes damage to the display or work of another vendor, event site property, or if anyone is injured due to your negligence.

**Selection:** All A&C applications will be screened. **No imports or massed produced products will be allowed. No guns, cap guns, water guns, cork guns, knives or other potential weapons. The sale of any type of throwing stars, invisible ink, silly string, stink bombs, popping balls, or cheap imported toys/accessories will be allowed. NO generators will be allowed. NO Pets are allowed except service animals.** Selections are made based on merchandise duplication, quality of merchandise, date application is received, and past participation in our event. The selection committee will review applications and notify you of your acceptance or non-acceptance in writing. If not accepted, all materials will be returned to you if you enclose a **stamped self-addressed envelope**. If accepted, vendors will be notified by phone or email. The festival map, booth assignment and three arm bands for admittance will be mailed by March 22 or as soon as possible. Vendor arm bands must be worn at all times during the festival. Booth space assignments are made by the Committee and cannot be changed by the vendor. Transfer of space by the vendor is prohibited.

**Registration:** A Catfish Festival staff will bring your sales tax envelope to you on the morning of the festival between 7am and 9am. If you are not in your booth space by 7am, you will be deemed a no show and the adjoining vendors will absorb your space. All vehicles must be off the streets by 7 am. All booths must be completely set-up and ready for business by 9 am. Gates open at 9 am. Absolutely **NO** vehicles can be parked within the festival gates during the festival on Saturday. Automobiles absolutely CANNOT be in the festival grounds after 7am.

**Set-Up:** Vendors will be allowed to start setting up booth space from 4am until 7am. City streets are barricaded, and vendors will be allowed to unload from your vehicle from 4am until 7 am. **All vehicles must be removed by 7 A.M.** No vehicles will be allowed back onto streets until after 4:00pm. No displays, storage boxes, etc can be left on the sidewalk and must be stored in vendor's booth space. Although security will patrol the streets, leaving merchandise in your booth unattended is done at your own risk.

**Tear Down:** **All vendors agree to participate for the entire event and understand that tearing down before 4:00pm is not allowed for any reason. Vendors may not bring vehicles back onto streets until after 5pm.** All vendor booths are required to be torn down by 4:00 P.M. Vendors are responsible for leaving their space clean and free of trash.

**State Sales Tax:** Sales Tax **must** be paid before you leave the Festival on Saturday between 2:00pm & 3:00pm. **Sales Tax will be collected by a staff member however, if you miss the pickup, you are required to mail your sales tax in to Catfish Festival P.O. Box 385 Belzoni, MS 39038. MS Sales Tax is 7%. Any A&C vendor not turning in a sales tax envelope will be reported to the MS Department of Revenue and not be allowed to return for the 2024 festival. If for some reason the staff member does not pick up your sales tax form, please drop off at the World Catfish Festival t shirt booth on Castleman Street.**

**Map:** A map of the Festival, booth space number and three wrist bands for admittance per vendor NOT per space will be mailed to you no later than March 22.

**Hold Harmless:** This event is held rain or shine and no space fees or vendor expenses will be refunded should an emergency of any nature arise prior to the opening time or during the event that would prevent or cancel production. In consideration for being allowed to attend and participate in the 48th Annual World Catfish Festival, Saturday, April 6, 2024, vendor agrees to protect, defend and hold harmless Humphreys County Catfish Capital of the World, Inc. and their respective elective or appointed boards, officers, agents and contract employees from any and all claims, liabilities, expenses, or damages of any nature, including attorney's fees, to the extent such claims, liabilities, expenses or damages arise out of the participation by the Humphreys County Catfish Capital of the World, Inc, its agents, officers, employees, volunteers, subcontractors or independent contractors, at the festival.

**Booth Requests:** We will try our best to put you in the location you choose or near another vendor. Please send in your request with this form. Spaces are assigned by a first come; first serve basis. Requested spaces are not promised.

**Cancellations:** If you know in advance of an emergency situation that deems you unable to attend the festival, a 48 hour notice would be appreciated. We often have a waiting list up until the morning of the festival. No refunds after February 29, 2024.

I have read and understand the terms and agreement

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Signature

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Date